Use Case Specification – Record Payment

Brief Description

The Administrative staff receives the payment for the booking services and records the details in the system.

Actors

1. Administrative staff / Primary
2. ***Basic Flow***
   1. LOGIN BOOKING DETAILS

[Include: Login to Booking Details]

* 1. SELECT TO RECORD PAYMENT

Administrative staff selects option in the system to record the received payment from customer. System displays the amount pending for the booking and option for Administrative staff to insert received amount.

* 1. INSERT PAYMENT AMOUNT

Administrative staff inserts the amount received from the customer and selects to save the transaction in the system.

* 1. CONFIRM PAYMENT AMOUNT

System prompts the user to confirm once again that amount inserted is the correct one. The Administrative staff confirms that amount is correct.

* 1. DISPLAY PAYMENT AMOUNT

System displays the amount paid and confirms that transaction is saved in the system.

* 1. END

[Extension point: Print Letter] The use case instance ends.

1. ***Alternative flows***
   1. REJECT PAYMENT AMOUNT

At basic flow CONFIRM PAYMENT AMOUNT, Administrative staff declines the confirmation of the amount due to incorrect amount inserted. The use case resumes at basic flow INSERT PAYMENT AMOUNT.

* 1. AMOUNT INSERTED LESS THAN PENDING

At basic flow CONFIRM PAYMENT AMOUNT, system prompts the user that amount inserted is less than amount pending for the booking. Administrative staff confirms the amount. The use case resumes at basic flow DISPLAY PAYMENT AMOUNT.

* 1. AMOUNT INSERTED MORE THAN PENDING

At basic flow CONFIRM PAYMENT AMOUNT, system prompts the user that amount inserted is more than amount pending for the booking. The use case resumes at basic flow INSERT PAYMENT AMOUNT.

* 1. AMOUNT PAID 100% OF THE BOOKING FEE

At basic flow DISPLAY PAYMENT AMOUNT, system confirms that total amount paid by customer is 100% of the booking fee. The use case instance terminates.

* 1. QUIT

The system allows the Administrative staff to quit at any time during the use case. The use case ends.

* 1. SYSTEM DATA UNAVAILABLE

At any point in the use case, the system might fail to access the required information. The system displays the error message to the Administrative staff. The use case resumes at basic flow

Notes

Use case at this stage assumes that payment for service is set at two intervals, first when customer pays the deposit of 20%, and consequently when the balance of remaining 80% is settled.

Version history

N/A.